

**Otonabee Region  
Conservation Foundation**

**Otonabee Conservation Foundation Community Projects - Proposal Form**

**Supporting projects that further the goals of the Otonabee Region Conservation Foundation,  
including community education and awareness, environmental improvement,  
and heritage preservation.**

Organization		Contact Person	
Charitable Organization Number (if applicable but not necessary)		Telephone No.	
Address		Fax No.	
City/	Postal Code	E-Mail Address	

**A. Organizational Profile**

1) Organization's Objectives:	Number of Employees:	Number of Volunteers:		
2) Type of Project				
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> 01 Education  <input type="checkbox"/> 02 Species Protection  <input type="checkbox"/> 03 Community Clean-Up  <input type="checkbox"/> 04 Community Awareness         </td> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> 05 Community Outreach  <input type="checkbox"/> 06 Species Rehabilitation  <input type="checkbox"/> 07 Other (please describe)         </td> </tr> </table>			<input type="checkbox"/> 01 Education <input type="checkbox"/> 02 Species Protection <input type="checkbox"/> 03 Community Clean-Up <input type="checkbox"/> 04 Community Awareness	<input type="checkbox"/> 05 Community Outreach <input type="checkbox"/> 06 Species Rehabilitation <input type="checkbox"/> 07 Other (please describe)
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**B. Project Profile (what are you proposing to do)**

**Project Description**

How will this project benefit the environment? Does the applicant have a experience in conservation related endeavours, i.e. working with communities and volunteers, the scientific credentials associated with doing research. Do applicants have unique contributions to make or appropriate and required qualifications? Describe how this project will meet the objectives of the Otonabee Conservation Foundation (please see attached mandate and objectives).

**C. Project Workplan** (include activities, volunteer involvement and timelines)

The project workplan should set out the specific activities the organization will undertake to accomplish the stated objectives and indicate the results expected. Provide details concerning the methods and types of information (quantitative and/or qualitative) be collected to meet the identified objectives. If the project has an education component, please identify the key activities and results

Proposed Activity	Expected Results	Methods to Measure Results

**Discussion/Notes**

**D. Describe how the organization will recognize the Otonabee Conservation Foundation's sponsorship.**

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**E. Project Budget / Description of Expenses**

Expenses	Details	Confirmed (Y/N)	Amount

Please list any additional funding from other organizations.

I, \_\_\_\_\_ of \_\_\_\_\_ state that the information contained in this funding request is true and complete.

Submit this form to the Community Projects Committee by mail or electronically at [otonabeeca@otonabee.com](mailto:otonabeeca@otonabee.com)

**F. Signatures**

Organization's Representative	Date
Approval Signature, Otonabee Conservation Foundation	Date

*Please retain a copy of this project proposal for your organization's records purposes.*